1. Go to www.ArlingtonPermits.com

Click on “Forgot Password?”

You can also click on the “Forgot your password?” button from the Login screen.
2. Enter your email address. Then click the “Submit” button.

3. After you submit your email address you will receive a message stating a Verification Code has been sent to the email address you entered.
4. Check your email inbox for an email from noreply@arlingtontx.gov. If you do not receive the email in your inbox, check your “SPAM” folder. Copy the verification code.

5. Click the “Goto Verification Screen”
6. To verify your email and set your new password:
   a. Enter or paste the Verification Code you received in the email
   b. Select the Security Question from the drop-down list that you selected when you setup your account.
   c. Answer the Security Question. You will need to answer exactly as entered when you set up your account. The answer is case sensitive (i.e. “Martin” is not the same as “martin”).
   d. Enter your new password
   e. Confirm your new password (enter exactly as you entered it in New Password)
   f. Click the “Verify email” button

7. When you have successfully completed the verification form you will receive a thank you message. Click Login to use your new account.
8. The login screen will be displayed. Enter your Email Address and new Password, then click the Login button to access your account.

9. If you are not able to complete your password reset successfully, please submit a request for assistance by clicking this link, AP.com Technical Issue.