## **City of Arlington**

## Planning & Development Services (P&DS)

## New, Solar Company Registration Requirements (March 2024)

The Planning and Development Services Department is continually working to improve the arlingtonpermits.com permitting process to provide a better customer service experience! We are introducing a new, **single**, Solar Company Registration Requirement. The new registration requirement allows Solar Companies to apply for a single Electrical Contractor registration.

When will this change take place? Starting <u>Friday, March 1, 2024</u>, anyone submitting Solar Panel permit applications will only need to apply for a <u>single</u> contractor registration called <u>Electrical Contractor Registration</u>. This enhancement removes the need to apply for two separate registrations.

What contractor registration do I need to apply for the Solar Panel permit? You are required to have an active Electrical Contractor business (contractor) registration with the Planning and Development Services Department.

How can I find out if I have the correct active, contractor registrations? One way to find out if your registrations are active with city is to go to arlingtonpermits.com to perform a contractor search. Click on Search at the top of the page. Click on Search for a Contractor. Type in the Contractor (Company) Name, then select from the drop-down list Electrical Contractor, then click on Search. The search results will only list "Active" Contractors. If your company name does not appear on the list, then you will have to create a new contractor registration. The other way to find out if your registrations are active is to log in to your arlingtonpermits.com to check your registrations under the My Services page. Scroll down to the My License and Registration section of the page to find the status of your contractor registrations.

What are the required documents needed for an electrical contractor business registration? Please click here for Contractor Registration requirements.